

## NEWCASTLE PARISH PLAN MINUTES

**Minutes of meeting held on Wednesday November 4th. 2009 at Newcastle Community Centre at 19:00**

### **Present**

Lorraine Morgan (Chairperson)

Trefor Morgan (secretary)

Sandra Davies

Polly Smith

John Yeoward

Sally Cuthbertson

**Bridget Smith**

Frances Hall

Apologies

**Mike Weston**

**Terry Jones**

Other people willing to help but joining the committee

Debbie Paget has decided she is not able to help.

Gurney

Suzanne ?

Graham Frater will do the Communications section

Sally Cuthbertson - Environment & Sustainable Living

Bridget Smith - Health and Disability; Polly to help

Sandra Davies History and demographics

Kingsley Price has offered to help Sandra

John Yeoward - Local Services and Amenities, Millennium Green issues

Terry Jones Recreation, Leisure & Tourism

Parish Council - Polly Smith is unable to help due to a conflict of interest.

Eddie Jones, yet to be confirmed

Keith Pointon will do any photography work required for the final document

David Cade will help with the wording for the final document

Jennie Cole ( Hopesay Parish Plan member ) has offered to do the design for the final document; layout, merging of prose, pictures, graphs etc.

Polly Smith to help Bridget Smith.

Frances Hall ( Regeneration Officer ) to look at draft summaries and the action points identified and then list the people / agencies responsible for those areas that who will need to be contacted prior to publication.

Feed concerns to the bodies identified as responsible, as soon as possible

Liaise with agency before plan is produced.

Lorraine suggested we meet next in February 2010. This will give people time to produce a draft of the section they are working on.

Lorraine distributed summaries of the sections produced by committee members.

Polly had not seen the volunteer sheets returned with questionnaires,  
Lorraine had contacted all people who had indicated an interest helping with the plan and / or activities  
Some of these people attended the open meeting held in October.

It was suggested that we pass on the names of volunteers to the Community Centre management committee.

John Yeoward has acquired at least two people to help with maintenance of the green from the October meeting.

Sections; there are at least three / four still to be covered, with no person allocated.

It is hoped that we can persuade some people who offered to help in other ways, to take on a section especially if someone gives them guidance. Several people had expressed a willingness to work on a section as long as they were part of a group, working together.

Meeting ended at 20:30 hours

Next meeting Feb 3<sup>rd</sup> 2010 @ 19:00 hours in The Community Centre