

NEWCASTLE PARISH PLAN MINUTES

Minutes of meeting held on Wednesday November 5th 2008 at Newcastle Community Centre at 19:30

Eleventh Meeting

Present

Lorraine Morgan (Chairperson)

Trefor Morgan (secretary)

Sandra Davies

In Attendance

Eddie Jones, Member of Parish Council

Apologies

Polly Smith

Mike Weston

Lisa Bedford

Terry Jones

Minutes of the last meeting October 8th 2008

These were accepted, approved and signed as a true record.

Logo Design; for use on all correspondence

Still to be finalised. Lorraine to contact Sid Sidebotham

Newcastle Church of England Primary School

The school wish to have a opportunity to add some questions or make a statement to be inserted in the Questionnaire. Lorraine to liaise with the Headteacher & the administrator to collect their suggestions.

Questionnaire

The committee members present reviewed the first draft of the complete questionnaire and suggested the following amendments:

1 In the Communications section: Add the Web site to the question on the Parish website.

2 In the Environment section, replace the list of alternative forms of heating with:
What fuel do you use for heating?

3 In the Local Services section, add:
Are you aware that you can order repeat prescriptions on line.

4 In the Millennium Green section;
After some discussion, the opening preface was amended to read; “ this public space, in the middle of the village, was originally funded 50% by the National Lottery and 50% by sponsorship/voluntary donations. It is maintained by the trustees and volunteers.”

5 Communications Section; one set of questions missing; Eddie to e- mail them to Lorraine Newsletter
Lorraine to produce draft Newsletter No .2, to go to parishioners before Christmas. This will be circulated to committee members prior to next month’s meeting.

Meeting finished at 21:30

Next meeting to held December 3rd 19:30 at Community Centre

Agenda

- 1. Approve final form of Newsletter No 2 to all parishiners**
- 2. Approve logo design**
- 3. review draft questionnaire and make minor adjustments as required.**
- 4. look at layout for the questionnaire, provided by SNAP software from the community council.**
- 5. identify pilot group to eceve draft questionnaire before christmas.**
- 6. A.O.B**