

NEWCASTLE PARISH PLAN: February 3rd 2010

Present :- Lorraine Morgan(Chairperson), Sandra Davies, Trefor Morgan Secretary, Peter Gittins (Parish Council representative), Derek Matthews, Chris Busfield, Frances Hall (Community Planning), Sallie Cuthberston.

Apologies: Mike Weston, Terry Jones, John Yeoward, Graham Frater, David Cade

Minutes of last meeting November 4th were accepted.

Correspondence:

- Lorraine has received suggestions from David Cade on layout of the final Parish Plan document. (copies circulated to members present)
- Key Issues & action points for the section on “Communication “ received from Graham Frater
- Letter from the Parish Council explaining that as the money in their account has exceeded £5000 thereby moving it into a higher auditing band, they will have an extra £70 to pay the auditors: the Parish Council suggested that this excess be paid from the Parish Plan monies. The account has exceeded this figure due to the money received for the parish plan being held in their account.
- The Parish Plan committee agreed, reluctantly, to pay the extra £70 to the Parish Council.
- It would help that, if this is to occur again, the Parish Plan committee be informed at an early stage, so that steps could be taken to reduce the overspend & therefore, nullify the need to pay any excess.
- Action; Trefor to write to the parish council informing them of our decision.

Resignations

Polly Smith will no longer attend Parish Plan meetings as she has retired from the post of Clerk to Newcastle Parish Council. The committee would like to thank Polly for all her help over the past 18 months.

Lorraine reminded the committee that her resignation from the post of Chairperson took effect from the end of the Open Meeting held last November – she has held a watching brief since then but now wishes the resignation to come into effect fully.

She asked if there was anyone at the meeting willing to take on the job. An outline of the task of the chairperson was given. No one volunteered.

Suggestions were made for; a rotating chairperson each month or for a chairperson to take on the role for 3months. This situation was not resolved.

It was suggested by Frances Hall that everyone took away their allotted tasks, shared ideas / comments via e-mail during the next month & bring the next draft of their sections to the meeting arranged for Wed. March 10th.

(note the change in date i.e. not the first Wed. in the month)

This could be produced on the computer, e-mailed in advance to all the other members. Members would then arrive at the meeting pre briefed on work done by all. It should be noted that not all committee members have access to e- mail. (Sandra can be contacted via her pew in the church!)

Communication / Publicity

In place of Newsletters it was suggested that we use Clun Chronicle and word of mouth to communicate progress so far to parishioners.

Sandra Davies offered to write a short piece for the Clun Chronicle March edition
Committee members and volunteers should make more use of e-mail to increase the efficient working of the committee.

Offers of help but not necessarily attending regular meetings:

David Cade - help with the final document; layout, narrative, presentation

Keith Pointon - Photography around the Parish & throughout the seasons
(some huge potholes have appeared on the Clun /Newcastle road!)

Jennie Cole – help with suggestions & execution of design / layout of final plan (she did this for Hopesay Parish Plan)

Frances Hall – will help with contacting all relevant officers & bodies who are to be notified prior to the final draft of the plan; support at all stages of the plan!

Volunteers who attended the meeting would like copies of the questionnaire with the absolute & literal comments; Lorraine will get this to them a.s.a.p

Key Issues & Action Points with narrative (refer to examples provided)

The following sections to be covered by:-

Roads Traffic travel and transport Chris Busfield

Recreation leisure and tourism Derek Matthews

Health & Disability Bridget Smith (with Lorraine)

Environment & Sustainability Sallie Cuthbertson

Sallie had already given some thought to this section.

She had some very good ideas to extend opportunities for further recycling

She noted that some responses to the questions in this section could be more appropriately located in other sections.

Next Meeting

Wednesday 10th March 19:00 hours Newcastle Community Centre