

**NEWCASTLE PARISH PLAN MINUTES**

**Minutes of meeting held on Wednesday December 3rd 2008 at Newcastle Community Centre at 19:30**

**Present**

Lorraine Morgan (Chairperson)  
Trefor Morgan (secretary)  
Sandra Davies  
Mike Weston  
Terry Jones

**In Attendance**

Eddie Jones, Member of Parish Council

**Apologies**

Polly Smith  
Lisa Bedford  
Michael Reynolds

**Minutes of the last meeting November 5<sup>th</sup> 2008**

These were accepted, approved after alterations, and signed as a true record.

**After some discussion, the latest Logo design was accepted by committee**

**Perhaps change the wording around the Logo from “ Our Community in our hands” to “Our Community” across the top and where it says Newcastle Parish Plan, omit these words and replace with “It’s in our Hands” these are the precise words used by Kerry in her original design?**

**Newsletter 2**

**The draft, produced by Lorraine, was put to the committee for consideration. Accepted by the committee after minor amendments.**

**Questionnaire**

**Pilot group to include a representatives of the Parish Council who is not a member of the parish plan steering committee.**

**Recommendations from Lisa Bedford re: draft questionnaire**

Questionnaire too long – cut from 80 questions to about 60

Remove statement in introduction which gives an indication of time required to complete questionnaire; could discourage people.

Draft Questionnaire considered by committee

Lorraine noted alterations and additions to her master copy.

The committee ended the meeting at 21:00 having got to question 49

**Special Meeting**

Monday 8th December 18:00 hours at Community Centre to complete work on the questionnaire

Secretary to ring Tess Morris to book room.

Minutes of Newcastle Parish Plan Special; meeting

Held at 18:00 on Monday 8<sup>th</sup> December 2008

Community Centre

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Logo Sid to be asked to amend wording on logo ;see minutes of the 3<sup>rd</sup> December for new wording

Draft questionnaires

The committee considered the draft questionnaire from question 49 and suggested alterations were noted.

Lorraine amended her copy from which she will produce an altered draft to be sent to the council offices to be put into SNAPS software.

Newsletter 2

Agreed Newsletter to be ready for insertion into envelopes at next meeting.

Questions for young persons

Contact Lisa Bedford to gain more information concerning running an event which can be used to get feed back from young persons in the age range from 11+ to 17.

**Next meeting**

Date: January 7<sup>th</sup> 2009

Time: 19:00 hours

Location: Community Centre