

## **NEWCASTLE PARISH PLAN MINUTES**

**Minutes of meeting held on 6<sup>th</sup> August 2<sup>nd</sup> 2008 at Newcastle Community Centre at 19:30**

8<sup>th</sup>. meeting

### **Present**

Lorraine Morgan (Chairperson)  
Trefor Morgan (secretary)  
Eddie Jones  
Terry Jones  
Mike Weston ( Treasurer)

### **In Attendance**

Polly Smith Clerk to Newcastle Parish Council.  
Colin Reynolds

### **Apologies**

Michael Reynolds  
Lisa Bedford  
Sandra Davies

**Note Gemma Robinson has left South Shropshire council employment**

### **Minutes of the last meeting July 2<sup>nd</sup>**

These were accepted, approved and signed as a true record.

### **Review of progress**

**Drop in session at the Crown considered a success.**  
**Pub charged £10.00 a bottle for the wine.**

### **Logo Competition**

#### **Prizes where awarded**

**Key Stage 2    Kerry Jones 1st prize**  
**Jess Inglis    2nd prize**

**Key Stage 1    Evelyn – surname TBA**  
**Lydia - surname TBA**

**Polly Smith to get the winner's names in the Shropshire Journal**

**It was decided to ask Sid Sidebotham if he could convert the childrens logo's to a format which could be used as a heading on the Questionnaire, newsletters, posters etc..**

### **Interim Newsletter**

**It was decided that there is a need for another newsletter to keep parishioners informed of progress.**

### **Grant for parish plan**

**£1400 must be spent before Feb 2009; only £200 spent to date**  
**It was decided to spent some money immediately on**  
**Stamps, envelopes, approximately £300**  
**Cartridges for printers £50**

## **Questionnaire**

Returns from the above to be sent direct to the council where a computer program is available to analyse the answers.

Questionnaires to be stamped with a lucky number so that a prize can be awarded. It is hoped this will encourage people to return the questionnaires.

How did Clun organise the selection of the winning questionnaire?

Prize; should it be money or something else ? No decision taken.

In response to a letter to be sent to all parishioners from the Millennium Green Trust Committee, the Parish Plan Chairperson read out a statement she made concerning its content, to councillors at the Parish council meeting held in July. It is understood that some letters have already been delivered.

The letter stated that the parish plan questionnaire would be circulated to all parishioners "in a few weeks time". This is incorrect information, as it will not be ready for circulation for several months. This could cause confusion and also lead to negative feelings about the validity of the whole process. The committee were not approached prior to the writing of this letter.

## **Newcastle Garden & Produce Show**

It was suggested that the parish Plan committee are represented at the above event. Still need volunteers to man the stand on the day.

## **Work on Questionnaire categories**

Bullet points were circulated to all present at the meeting..

Should we have any other categories in addition to those already put forward.

Eg Local amenities facilities, could signage go with this ?

Lorraine showed the Pixley questionnaire, whose format she liked

Multiple choice plus spaces for comments.

Copies of questionnaires from other parishes to be copied and to be available for collection from Trefor and Lorraine's house, to enable members to draft questions.

If we devise questions about, say the community centre, village green, Pub we should show the questions to the groups concerned before publication.

## **Format of questions**

Using examples from other village questionnaires, it was decided that members would produce draft questions for their designated category.

These to be available at the next meeting

Next meeting 19:30 hours Wednesday August 6<sup>th</sup> 2008 at Community Centre

## **Agenda**

Review of progress

Attendance at Garden and Produce Show

Draft questions